
INSTRUCTIONS FOR VETERINARY TECHNICIAN REGISTRATION APPLICATION—READ CAREFULLY

1. Fill out exactly as you wish your name to appear on your license. Maiden name is for our records only.
2. Be sure to use a complete and current address for the time of the application process. If more than one address will be used in the next 60 days, include the second address on an enclosure with an explanation. Include a current email address. Complete information on military or Veteran status.
3. List a phone number where you can be reached. KSA 74-139 says that upon request of the Director of Taxation, the board is required to provide the name, social security number, and address of the certificate holders in the state. The social security numbers are used by this agency for identification and the VTNE asks for social security numbers for their identification. You may legally decline to disclose this number.
4. Be able to verify verbally if asked by the board. Federal law prohibits state licensing agencies from licensing certain aliens. 8 U.S.C. § 1621
5. List the complete graduation date and name of the AVMA Accredited Veterinary Technician Program. Enclose proof of graduation from the AVMA Accredited Veterinary Technician Program.
6. List all technician licenses, registrations, or certifications from other states whether active and inactive.
7. The board requires complete information on all areas of the application. Attach extra sheets as needed. If asked by board, this information must be verifiable.
8. This photo should have your face size a minimum of 1 inch and the overall photo size should not exceed 3 x 4 inches. Poor quality photos, snapshots, group pictures, caps or hats obscuring parts of the face, and colored glasses will cause photos to be rejected.
9. Read the affidavit. It is your oath carrying with it the penalty of law and must be witnessed and notarized.
10. It is your duty to contact the other states in which you are, or ever have been, licensed, registered, or certified and have them send their verification directly to our board. These can be emailed to vetboard@ks.gov.
11. Explain any YES answers in detail.
12. If not reported to Kansas, the VTNE scores must forwarded to our office by AAVSB.
Contact: American Association of Veterinary State Boards, 12101 W 110th St., Ste. 300, Overland Park, KS 66210, phone 877-698-8482, website: <http://www.aavsb.org>.
13. When the Statement of Confidentiality is signed and returned by the applicant, to our office, with a completed application and appropriate fees, you will be sent an open book Kansas Jurisprudence exam. You must correctly answer 90% of the questions on this open book exam. If you do not correctly answer 90% of the questions, you must retake the exam.
14. Attach application fee of \$50.00. No cash accepted. Make your check payable to: Kansas Board of Veterinary Examiners. APPLICATION FEE OF \$50.00 IS NOT REFUNDABLE.

AMOUNT PAID _____

DATE RECEIVED _____



EFFECTIVE DATE _____

LICENSE # _____

KANSAS VETERINARY TECHNICIAN REGISTRATION APPLICATION

(Please Type or Print Legibly)

1. NAME _____
Last First Middle Initial Maiden

2. ADDRESS _____
Street/Box City State Zip code

E-MAIL _____
Are you active military or Veteran? Yes No
Is your spouse active military or Veteran? Yes No

3. TELEPHONE # _____ SOCIAL SECURITY # _____

4. BIRTH DATE _____ DRIVER'S LICENSE # _____ US CITIZEN YES NO

5. AVMA ACCREDITED VETERINARY TECHNICIAN PROGRAM & GRADUATION DATE _____

6. OTHER LICENSES HELD _____

7. LIST PREVIOUS VETERINARY EXPERIENCE OR EMPLOYMENT BELOW: (MOST RECENT FIRST)

NAME FROM TO

NAME	FROM	TO

8. ATTACH A PHOTOGRAPH TAKEN WITHIN THE LAST SIX MONTHS WITH A PAPERCLIP. NO STAPLES.

9. AFFIDAVIT OF APPLICANT:

I solemnly swear that all information on this application is true, correct and complete in every respect and when granted a license to practice veterinary medicine in the State of Kansas, I will abide by the Kansas Veterinary Law and adhere strictly to the ethics of the profession.

Signature of Applicant _____ Date _____

STATE OF _____ COUNTY OF _____ SUBSCRIBED AND SWORN TO

BEFORE ME THIS _____ DAY OF _____

NOTARY PUBLIC _____

10. From all states in which you are now or ever have been licensed, registered, or certified, you must submit **LETTERS OF GOOD STANDING**. This verification should be sent directly from the state(s) responding to the Kansas Board. These can be emailed to vetboard@ks.gov or mailed to:

Kansas Board of Veterinary Examiners
PO Box 379
Wamego, KS 66547-0379

11. The following information is required by the Kansas Board of Licensure and is true and complete under penalty of law. You must enclose on a separate sheet a complete explanation for any **YES** answers below.

Check One

YES	NO	1. Are you registered or licensed in any other profession?
YES	NO	2. Has your license, registration, or certification to practice veterinary medicine from any state ever been subject to any disciplinary action or are any such action now pending?
YES	NO	3. Have you ever been convicted of any felony or misdemeanor? (Exclude minor or juvenile offenses)
YES	NO	4. Have you ever been convicted of a charge of cruelty to animals?
YES	NO	5. Have you received treatment for substance abuse in the last five years?
YES	NO	6. Have you ever voluntarily relinquished or intentionally allowed to lapse any registration, license, accreditation, or other certificate necessary for the practice of veterinary medicine in order to avoid action against such certificate?
YES	NO	7. Are you now using a different name than the name used on any educational and/or professional documents in your past?

THIS APPLICATION SHALL EXPIRE ONE YEAR AFTER IT IS RECEIVED IN THE OFFICE OF THE BOARD OF VETERINARY EXAMINERS.

APPLICATION FEE OF \$50.00 IS NOT REFUNDABLE

Make check payable to: **KANSAS BOARD OF VETERINARY EXAMINERS**

STATE OF KANSAS
APPLICATION OF EXAMINATION
CERTIFICATE OF MORAL CHARACTER

1. To be signed by a licensed veterinarian.
 2. To be signed by a reputable business or professional person.
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1. I hereby certify that I am a licensed veterinarian in the State of _____,
my certificate number being _____ and that I have been acquainted with
_____ for _____ months/years and to the best of
my knowledge and belief, he/she is of good moral character, and I hereby recommend him/her as
worthy to take the examination for which he/she is applying.

Name: _____
(Printed) (Signature)

Address: _____
City State Zip code

2. I hereby certify that have been acquainted with _____
for _____ months/years and that to the best of my knowledge and belief, he/she is of good
moral character and I hereby recommend him/her as worthy to take the examination for which
he/she is applying.

Name: _____
(Printed) (Signature)

Address: _____
City State Zip code

Dear Applicant,

Once we receive your license application and application fee, we will send you via Email or US Mail, an open-book jurisprudence examination for you to take and return to our office. The jurisprudence exam is a requirement for a Kansas Veterinary License. Please sign and date this form which must accompany your application for licensure.

If you do not return this form with your application, you will be expected to schedule an appointment, to visit our Wamego Kansas office, to take the open-book jurisprudence exam.

APPLICANT STATEMENT OF CONFIDENTIALITY

TO THE KANSAS BOARD OF VETERINARY EXAMINERS

I hereby attest that I will not copy or divulge the nature or content of any question on the Kansas Veterinary Jurisprudence examination to any individual or entity.

I understand that the Kansas Veterinary Practice Act statues and regulations governing applications and professional conduct establish that my divulging the nature or content of any question on the examination could constitute the basis for denial of my application.

I understand that failure to sign and return this statement with my application will result in me not receiving the examination through email or US Mail and I will be required to schedule an appointment to appear, in person, at the Kansas Board of Veterinary Examiners Wamego, Kansas office to sit for the jurisprudence examination.

Applicant's Printed Name

Applicant's Signature

Date

**STATEMENT OF CITIZENSHIP
OR ALIEN STATUS FOR STATE PUBLIC BENEFITS**

Title IV of the Federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrants, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license issued by a State agency is a State public benefit.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form **and** a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I – APPLICANT INFORMATION

APPLICANT'S NAME (Print or type) _____

TYPE OF APPLICATION (Check one):

Initial Application

Re-Issue

SECTION II – CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? Yes No

If Yes, indicate place of birth:

City _____

State (or equivalent) _____

Country or Territory _____

If you are a citizen or nation of the United States, go to Section IV. If you are not a citizen or national of the United States, you must complete Section III and IV.

SECTION III – ALIEN STATUS DECLARATION

To be completed by applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box.

Qualified Alien Status (8 U.S.C. §§ 1621(a)(1),-1641(b) and (c))

- 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA).
- 2. An alien who is granted asylum under Section 208 of the INA.
- 3. A refugee admitted to the United States under Section 207 of the INA.
- 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- 7. An alien who is a Cuban/Haitian entrant.
- 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States.

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Nonimmigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)(15).

Alien Paroled into the United States For Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA.

Other Persons (8 U.S.C § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 et seq.];

- 13. A foreign national not physically present in the United States. Otherwise Lawfully Present

- 14. A person not described in categories 1-13 who is otherwise lawfully present in the United States. **PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. § 1621(a).**

SECTION IV - DECLARATION

All applicants must complete this section.

I declare under penalty of perjury under the laws of the state of Kansas that the answers and evidence I have given are true and correct to the best of my knowledge. (K.S.A. 53- 601).

APPLICANT'S SIGNATURE

TODAY'S DATE

EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALIEN STATUS

List A: U.S. CITIZEN OR U.S. NATIONAL

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing U.S. citizen or U.S. national status includes the following:

- (1) A Kansas driver license issued after 1996 or a Kansas identification card;
- (2) A birth certificate or delayed birth certificate issued in any State, Territory, or Possession of the United States, including the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);
- (3) A United States Certificate of Birth Abroad: Consular Report of Birth Abroad of a Citizen of the United States (FS-240) (issued by the Department of State to U.S. citizens); Certificate of Birth (FS-545) (issued by a foreign service post); or Certification of Report of Birth (DS-1350) (copies of which are available from the Department of State);
- (4) A United States passport;
- (5) A foreign passport with a United States visa;
- (6) * An I-94 Form with a photograph and appropriate stamp as described below;
- (7) A United States Citizenship and Immigration Services Employment Authorization Document (* Form I-766 annotated A3, A5, or A10; or * Form I-551: Permanent Resident Card or Alien Registration Receipt Card) or Refugee Travel Document (Form I-571);
- (8) A United States Certificate of Naturalization (N-550 or N-570);
- (9) A United States Certificate of Citizenship (N-560 or N-561);
- (10) A Tribal Certificate of Indian Blood; or
- (11) A Tribal or Bureau of Indian Affairs Affidavit of Birth.

An applicant for a license may alternatively submit the following:

A driver license issued by a State that verifies lawful presence in the United States, which does not include Alaska, Hawaii, Iowa, Illinois, Michigan, Montana, North Carolina, Nebraska, New Mexico, Nevada, Oklahoma, Oregon, Rhode Island, Texas, Utah, Vermont, Washington, or Wisconsin

Acceptable stamps and annotations:

a. “Qualified Aliens”

Alien Lawfully Admitted for Permanent Residence

- * Form I-94
- Unexpired Temporary I-551 stamp in foreign passport or on * Form I-94.

Asylee

- * Form I-94 annotated with stamp showing grant of asylum under section 208 of the INA.
- * Form I-766 (Employment Authorization Document) annotated “A5.”

Refugee

- * Form I-94 annotated with stamp showing admission under § 207 of the INA.
- * Form I-766 (Employment Authorization Document) annotated “A3.” Alien

Paroled Into the U.S. for a Least One Year

- * Form I-94 with stamp showing admission for at least one year under section 212(d)(5) of the INA. (Applicant cannot aggregate periods of admission for less than one year to meet the one-year requirement.)

Alien Whose Deportation or Removal Was Withheld

- * Form I-766 (Employment Authorization Document) annotated “A10.” Alien

Granted Conditional Entry

- * Form I-94 with stamp showing admission under §203(a)(7) of the INA.
- * Form I-766 (Employment Authorization Document) annotated “A3.”

Cuban/Haitian Entrant

- Unexpired temporary I-551 stamp in foreign passport or on * Form I-94 with the code CU6 or CU7; or
- Form I-94 with stamp showing parole as “Cuba/Haitian Entrant” under Section 212(d)(5) of the INA.

b. Nonimmigrant

- * Form I-94 with stamp showing authorized admission as nonimmigrant.

c. Alien Paroled into U.S. for Less than One Year

- * Form I-94 with stamp showing admission for less than one year under section 212(d)(5) of the INA.

* Indicates a registration document.