

Draft - MINUTES
KANSAS BOARD OF VETERINARY EXAMINERS
Tuesday, January 31, 2017
and
Wednesday, February 1, 2017
924 SW Henderson, Topeka, Kansas

Board Meeting

This meeting of the Kansas Board of Veterinary Examiners was called to order at 9:00 A.M. by Board President Dr. Bogue. Board Members in attendance in addition to Dr. Bogue were Drs. Bentz, Dodson, Kobuszewski, Ritter, Snyder and Joseph Allen. Also present in Topeka were Drs. Hanson and Hedrick; Konrad Coe, Cheryl Mermis, and Ken Andrews.

Dr. Bogue welcomed and thanked those in attendance.

Dr. Ritter made a motion to adopt the agenda, Mr. Allen seconded the motion. The motion passed on a voice vote with no dissenting votes.

Ken Andrews led the meeting discussion on the Boards' 3-year strategic plan.

Tuesday meeting adjourned at 4pm.

On Wednesday, February 1, 2017 the meeting was called to order at 8:00 A.M. by Board President Dr. Bogue. Board Members in attendance in addition to Dr. Bogue were Drs. Bentz, Dodson, Kobuszewski, Ritter, Snyder and Joseph Allen. Also present was Ken Andrews.

Dr. Snyder made a motion to recess into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy of the parties involved, requesting that Ken Andrews be admitted to the executive session, to aid the Board in their discussions. The Board will reconvene the open meeting in this same location in 90 minutes at 9:31 A.M. Mr. Allen seconded the motion.

At 10:05 the board meeting was called to order by Board President Dr. Bogue. Board Members in attendance in addition to Dr. Bogue were Drs. Bentz, Dodson, Kobuszewski, Ritter, Snyder and Joseph Allen. Also present in Topeka were Dr. Hanson; Konrad Coe, Cheryl Mermis, Ken Andrews and General Counsel Athena Andaya.

Dr. Bogue welcomed and thanked those in attendance.

Dr. Bentz made a motion to approve the minutes of the 11/30/2016, 12/16/2016, 1/9/2017, and the 1/10/2017 board meetings, Dr. Ritter seconded the motion. The motions passed on a voice vote with no dissenting votes.

General Counsel Andaya began polling the board members on a roll-call vote for the adoption of permanent regulation change to K.A.R. 70-5-1; striking the word "initial" from the language pertaining to the fee assessed for premises inspections for the purpose of allowing the fee to be assessed for annual inspections, and replaces the word "noncompliance" with the words "audit and compliance". This regulation change will allow the agency to recover agency costs of the annual premises inspection program. A "YES" response, by board members, would equate to approving the changes:

Bogue – Yes

55 Dodson – Yes

56 Kobuszewski – Yes

57 Bentz – Yes

58 Allen – Yes

59 Ritter – Yes

60 Snyder was absent during the vote.

61 The vote was unanimous, the certificate of adoption will be signed by Dr. Bogue.

62 The process is 15 days after filing the regulation with the Secretary of States' office and
63 publication in The Kansas Register, the regulation is in effect.

64

65 Dr. Bogue asked Ms. Andaya for an update on changes to agency's records retention schedule.
66 Athena reminded board members that they previously approved some changes to the agency's
67 records retention schedule but that members of the Historical Records Board wanted to conduct
68 a site visit to the agency office to meet the staff and review the agency records before
69 submission of the KBVE revisions to the Historical Records Board. Athena will make contact to
70 find out what may need to be done before the next Records Board Meeting in April.

71

72 The agency staff has obtained a contract from Information Network of Kansas (INK)-Kansas
73 Information Consortium, Inc (KIC); for online data collection and payment portal service for
74 electronic commerce transactions --- for the agency's [KBVE] purpose of processing on-line
75 renewals at no cost to KBVE. Ms. Andaya will review the contract and report back to the staff by
76 the 1st of next week so that implementation of on-line renewal processing can begin with this
77 year.

78 Dr. Dodson made a motion to move forward with on-line renewal processing, Dr. Ritter seconded
79 the motion. The motion passed on a voice vote with no dissenting votes.

80

81 An agenda item for discussion revolved around several colleges with veterinary technician
82 programs that have permanently closed their doors leaving their respective students within
83 weeks of completing the programs without graduation certifications.

84 Dr. Hedrick has received an inquiry about board waiving graduation requirements; allowing these
85 individuals to take the veterinary technician national examination-VTNE through the American
86 Association of Veterinary State Boards-AAVSB.

87 Because of statutory requirements that would not allow for the board to make exceptions to these
88 individuals impacted by the school closures;

89 ~K.S.A. 47-816 (l) "Graduate veterinary technician" means a person who has graduated from an
90 American veterinary medical association accredited school approved by the board. (m)

91 "Registered veterinary technician" means a person who is a graduate veterinary technician, has
92 passed the examinations required by the board for registration and is registered by the

93 board..... Dr. Bogue will reach out to Jim Correll [former KBVE public board member] at

94 Independence Community College and Dr. Jennifer Martin, Director of Colby Community

95 College, Dr. Dodson will reach out to Maple Woods Community College—KC/MO to make

96 inquiries as to if their organizations would be willing to accept the displaced students and provide
97 some kind of avenue for them to obtain credentialing.

98

99 Dr. Dodson made the following motion, "I move that, pursuant to K.S.A. 2016 Supp. 77-529 of
100 the Kansas Administrative Procedure Act, the board designate and delegate to the President
101 and/or the Vice President its authority as agency head to assign, review, decide, and issue any
102 orders concerning petitions for reconsideration and motions for stay filed with the Board and to
103 take any other necessary action related thereto until further action by the Board". Seconded by
104 Dr. Ritter. The motion passed on a voice vote with no dissenting votes.

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106 Dr. Dodson made the following motion, "I move that, the Executive Director shall sign any
107 pleadings on behalf of the Board as directed by the agency head or presiding officer". Seconded
108 by Dr. Kobuszewski. The motion passed on a voice vote with no dissenting votes.
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110 During the strategic planning sessions there was no change to the agency mission or agency
111 philosophy but one addition to the agency goals; **to implement the agency's strategic**
112 **priorities**. Dr. Dodson made a motion to accept the strategic plan and strategic priorities with
113 Dr. Ritter seconding the motion. The motion passed on a voice vote with no dissenting votes.
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115 The board discussed publishing details of board disciplines and sanctions, against licensees,
116 on the agency's' website. This would be a future agenda item after seeking feedback from
117 KVMA; a target website implementation date is January 2018.
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119 The next meeting of the board will be 10:00 A.M. on Wednesday, April 5, 2017 in Wamego.
120 A tentative meeting date may occur on Sunday, June, 4, 2017 in conjunction with the June
121 Conference in Manhattan and a KVMA Board Meeting; board to decide at the 4/5/2017
122 meeting.
123

124 Mr. Allen made a motion to adjourn the meeting with Dr. Kobuszewski seconding the motion.
125 The motion passed on a voice vote with no dissenting votes. Meeting adjourned at 11:20 A.M.
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127 Signed _____
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